



**HEDDLU**  
**GOGLEDD CYMRU**  
**NORTH WALES**  
**POLICE**

## Shared Service Facility Post Profile

<b>Post:</b>	Causeway Multi – Agency Hub (MAH) Regional Liaison Officer – Counter Terrorism Policing
<b>Grade:</b>	Grade 6 (£27,432 - £29,331) Monday – Friday 37 hours per week - applications for flexible working including reduced or compressed hours will be considered.
<b>Competency and Values Framework Level/s:</b>	Level 1
<b>Responsible to:</b>	Regional Senior Ports Officer
<b>Based at:</b>	Holyhead
<b>Agile Classification:</b>	Hybrid - though with the expectation of regular travel (minimum monthly) to Merseyside and travel across Wales and the UK as and when required.
<b>Gauge Job No:</b>	A1051
<b>SUP No(s):</b>	SUP2364

### **OVERALL PURPOSE OF JOB:**

To support the building and maintaining of effective business relationships between the Causeway Multi-Agency Hub and the regional border policing infrastructure. This Liaison post will cover Welsh Border operations and other activities as required by the Multi Agency Hub management. This includes liaison with: carriers, port operators and their staff, partner organisations, border agencies and other portal stakeholders.

### **DUTIES AND RESPONSIBILITIES:**

1. Ensure that key Causeway messaging and other supporting information is regularly communicated to the portal community, particularly in relation to: Officer in Charge, Cash, Tax/Value, Firearms, Class A drugs and Counter Terrorism / National Security and other thematics.
2. Represent the Causeway management team in attending ports based partnership/business meetings where appropriate.
3. Gather and submit information that has the potential to support law enforcement objectives.
4. Act as case officer for Causeway intelligence development work relating to Welsh ports and provide support to other Causeway intelligence developments. This includes coordination of intelligence development in relation to all the Welsh Ports
5. Attend Local Intelligence Meetings to represent Causeway interests and to build strong relationships with the Regional Ports Liaison Officers to support tactical and strategic activity at Ports.
6. Liaise with regionally located aspects of Causeway partners to ensure high level of service delivery.
7. Attend Regional Joint Agency Group (RJAG).
8. Liaise with the Welsh and North West Regional Organised Crime Units and territorial policing across all the Wales forces.

9. Ensure welsh agencies provide all relevant intelligence to Causeway for Republic of Ireland - UK - Crown Dependencies routes including the Common Travel Area (CTA).

#### **MINIMUM CRITERIA FOR THE ROLE:**

The role requires applicants who can demonstrate (with evidence) skills in the following areas:

1. Minimum requirement of HNC or equivalent level of proven experience.
2. Knowledge of the Counter Terrorism Policing Wales Borders operating model and processes,
3. The ability to obtain SCE and DV security clearance levels
4. A requirement to travel within the region to service all Welsh forces and frequent attendance at the Causeway Multi Agency Hub in Merseyside will be required. Along with potential travel to Republic of Ireland, Crown Dependencies, Northern Ireland and other UK travel.
5. High levels of proven partnership working in order to build trust and confidence with stakeholders both on tactical and strategic levels.
6. Excellent verbal and written communication skills to tailor style to meet audience at all levels of the organisation, building relationships with both internal and external customer. Confident at delivering given key messages effectively.
7. Ability to work with partners collaboratively to effectively find solutions to issues.
8. High levels of personal responsibility and drive to achieve outcomes.
9. Ability to manage and organise own time efficiently.
10. Ability to identify risks and issues and escalate accordingly.
11. High levels of personal and professional integrity

#### **DESIRED CRITREA**

1. Knowledge of organised crime as it relates to Republic of Ireland - UK - Crown Dependencies routes including the Common Travel Area (CTA).
2. Knowledge of investigative processes and awareness of Regulation of Investigatory Powers Act (RIPA), Data Protection Act (DPA) and General Data Protection Regulations (GDPR) and Terrorism Act 2000 (TACT).

#### **WELSH:**

The level of Welsh skill required for this position:

##### **Verbal**

Level 3 Converse in most situation

##### **Written**

Level 3 Business letters and e-mails externally

#### **NOTES:**

1. This Job Description and Person Specification IS NOT a statement of all the detailed procedures and conditions applicable to the post holder. Therefore there will always be instructions in addition to those outlined that meet the work demands and natural evolvement of the Department/Division at any particular time.
2. Any of the detailed duties and responsibilities may also vary in accordance with point 1 above without changing the character or level of responsibility the post entails.
3. The Chief Constable reserves the right to transfer the post holder to any other location within the North

Wales Police area following consultation with the Staff Side in accordance with Force Policy applicable at the time.

Last Reviewed By Line Manager	Date:	31.05.2022	Name:	EN
Last Reviewed By Diversity Unit	Date:		Name:	