

Post Profile

Post:	All Wales VPC & PYV Quality Assurance Advisor
Grade:	North Wales Police Grade POB (£38,064 to £41,517 pa)
Competency and Values Framework Level/s	Level 2
Responsible to:	Regional NPCC Lead – Currently DCC Richard Debicki, North Wales Police
Based at:	Home working or Home Force as appropriate
Agile Work Pattern:	Field / Agile

Overall purpose of Job:

To achieve the National Volunteer Police Cadets Safe to Operate Standards and the Quality Mark for Youth Work in Wales, the Quality Assurance Advisor will drive the cultural change required across welsh police forces to embed, sustain and evidence youth sector standards through a robust and consistent quality assurance process.

Working at the executive level with the Designated Responsible Officers, the Quality Assurance Advisor will deliver a process of change that will see all units/hubs in Wales achieve Bronze, Silver and Gold Quality Mark standards by the end of the two-year period.

The post holder will report on collaborative opportunities for improvement and make strategic, national recommendations to Chief Officers.

The post holder will establish frameworks to enable the programme to broaden its reach consistently and effectively across the communities of Wales.

Duties & Responsibilities:

1. To provide specialist advice that will drive the implementation of youth work standards across the Volunteer Police Cadet and Police Youth Volunteer programmes in Wales
2. Oversee the implementation of consistent and sustainable VPC & PYV processes across all forces in Wales to ensure forces can evidence their efforts in keeping our young people safe.
3. Provide specialist advice and actively take forward opportunities for collaboration in Wales to ensure sustainable delivery of the VPC & PYV programmes to youth work standards
4. Brief the Wales NPCC lead for Volunteer Police Cadets & Police Youth Volunteers on a regular basis and prepare reports for the Wales Chief Officer Group
5. Make recommendations for a new VPC Cymru Youth Panel to empower our young people to voice how they want change and to shape a safeguarding culture while ensuring the efforts of all members are recognised and celebrated.
6. Scope opportunities for VPC & PYV programmes to integrate across the Youth Work sector in Wales and achieve regulatory requirements.
7. Ensure the benefits of this new approach are captured, actively involving the young people in both developing the framework for the evaluation and the activity in support of it.
8. Provide clear pathways into the VPC for young people from challenging backgrounds
9. Establish a national Partnerships framework to support the above responsibilities

Additional Duties / Special Conditions:

- Attend external meetings / conferences / workshops as required
- Where required, to work outside of normal working hours
- Where required, to work in different locations across Wales
- To undertake required refresher training as and when required
- To support any academic evaluation of the VPC and PYV

Minimum criteria for the role:

The role requires applicants who can demonstrate (with evidence) skills in the following areas:

1. To be educated to degree level and/or relevant professional experience at a management level within a youth work setting
2. Strategic expertise of the youth work sector including experience of monitoring and evaluating the quality of youth work strategy and delivery
3. Experience of implementing safeguarding standards such as the Quality Mark for Youth Work in Wales
4. Proven track record of operating to Youth Work in Wales Principles and Purposes
5. Experience of coordinating activity across wide stakeholder groups
6. Experience of project management and strategic report writing
7. Experience, either through participation and/or delivery, of youth work training in Wales
8. Excellent organisational, interpersonal and written and verbal communication skills, the ability to work remotely and with self-motivation and personal initiative, with limited supervision.
9. Effective decision-making skills, working with complex and competing demands, prioritising effectively
10. The ability to work with little supervision and to meet deadlines
11. Hold a valid driving license as the role will involve travelling across Wales and wider

Hours of Duty:

37 hours / Full-time

Whilst the hours of working will predominantly be within normal office hours, the post-holder will be occasionally required to work outside normal working hours, which will include some weekend, bank holiday and evening work.

Welsh:

The level of Welsh skill required for this position

Verbal Written

Level 2

Notes:

- This Job description and Personal Specification is NOT a statement of all the detailed procedures and conditions applicable to the post holder. Therefore there will always be instructions in addition to those outlined that meet the work demands and natural evolution of the role at any particular time.
- Any of the detailed duties and responsibilities may also vary in accordance with point 1 above without changing the character or level of responsibility the post entails.

Last reviewed by Line Manager	Date	04.10.22	Name	Denise Lodge
Last reviewed by Diversity Unit	Date		Name	TBC